

**Minutes of Berkeley County Health Department Special Meeting  
October 27, 2006**

Attending: John Miller  
Joy Buck  
Robert Burkhart  
Ruby Foltz  
George Karos  
Diana Gaviria, MD  
Bill Kearns

Call to order: 1:00pm by John Miller, Chairman

Due to this being an emergency meeting, the minutes from the previously scheduled meeting were not reviewed and will be tabled until the regularly scheduled November meeting.

Motion was made by Joy Buck to enter into Executive Session for the reason of Personnel. Motion was second by Robert Burkhart. Motion carries.

Motion was made by Robert Burkhart to go from Executive Session and back into Regular Session. Motion was second by Joy Buck. Motion carries. Let the record reflect that there were no decisions made during Executive Session.

Robert Burkhart made a motion that effective immediately that Bill Kearns, Administrator will be held responsible for all personnel issues and that the organizational chart and position descriptions shall reflect that the Administrator will be the direct supervisor of all department heads and that all staff should be notified of said change. Motion was seconded by Joy Buck. Motion carries. All members were in agreement. Discussion showed that Dr. Gaviria will still be responsible for public health and medical issues but will no longer be the direct supervisor of the department heads and will no longer be handling personnel issues.

Motion was made to adjourn meeting at 2:20pm by Joy Buck and second by George Karos.