

**Minutes of Berkeley County Health Department  
April 3, 2006**

Attending: John Miller III                      Bill Kearns                      Pamela Holstein-Wallace  
                 Ruby Foltz                                      George Karos  
                 Robert Burkhart                                  Jim Barnhart  
                 Max Fisher    Courtney Swift  
                 Diana Gaviria    Sandra LeMaster

Guests: Bill Weis  
                 Janet Weis  
                 Tom Conlin  
                 Curtis Keller  
                 Unidentified lady

Call to order: 4:09pm by John Miller III

Motion to approve minutes R. Burkhart, second R. Foltz, approved.

Clinical Report: reviewed by Sandra LeMaster

- BCHD participated in tuberculosis testing on settled Hispanic population with Shenandoah Community Health. 40 people that they test 10 were positive. No active disease found.
- S. LeMaster and A. Reynolds may do this at the Independent Bible church and conducting testing there for tuberculosis.
- Deborah Sorrentino completed the NIMS training.

Environmental Report: reviewed by Jim Barnhart

- Rabies positive raccoon in Bedington, WV
- C. Swift completed the Epi training, now she can put the animal bites in the computer.
- 245 Radon kits were given out at the Home Show in Martinsburg, WV

- April 8<sup>th</sup> from 12 noon to 6pm the Health Dept is having an Open house at the clinical side for people to come to and get Radon test kits, blood pressure screening, blood sugar, cholesterol screening, Flu pandemic.
- G. Karos asked if this was being advertised, yes it is in the Saturday paper, buyers guide and radio.
- R. Burkhart asked how many Radon kits we have to give out to people, we have about 500 kits to hand out.
- J. Miller wanted to know how Radon gets in the home. Is it just from limestone or shale. J. Barnhart answered that its mainly in limestone and it comes up through the cracks in the concrete in the floor.

Threat preparedness report: reviewed by Pamela Holstein-Wallace

- The Pandemic flu summit had about 200 people attending from 7 counties
- In November the flu virus was confirmed in birds in 16 countries, it's known to have infected 122 people and 62 of them died, today it has spread to 37 nations on three continents, 175 people have been infected and 96 of them have died.
- P. Holstein-Wallace has started Public health section of LEPC they will be meeting on April 5, 2006 at 1:30pm in the Dunn Building.
- George Karos suggested that pan flu information could be sent as enclosures with city tax bills.

Administrator/Financial report: presented by Bill Kearns

- We have had some profit loss
- Medical program family planning money is down 5000 dollars worth.
- Cancer clinic is doing good
- We might come short on the funding this year. Medicare is good
- Expenses is doing good
- Flu shot order went up from 4000 doses to 5000 doses
- Due to uncertain supply of flu vaccine, HD did fewer vaccines to outside agencies, S. LeMaster hopes to do more of these next year.
- Video unit for Threat Preparedness came in and works.
- Martha will be retiring on December 31, 2006. She has been with us for 35 years.
- Our new sanitarian Kenneth Orr has completed all the training and the state has excepted his NEHI. The two sanitarians that we have will be dividing the county in half until we get another one.
- Someone that picked up a Radon kit from the home show sent in a letter thanking us for letting him know how to test his home to see if he has Radon.
- The Open house will be on April 8<sup>th</sup>, Bill would like the board members to come out and visit the show.

Health Officer report: Diana Gaviria

- 90 Radon kits were given out at education program at Potomack intermediate school.
- March 10<sup>th</sup> D. Gaviria and Pam Wallace attended a conference in Frederick MD. Veterinarians talked about animal help if in a disaster, MRC activities during Katrina were discussed.

- There was an out break of Strep in Jefferson Co.
- Several state officials commented that our Pan Flu summit was one of best in state.

Motion to approve the reports R. Burkhart, second M. Fisher, motion carried.

#### Old Business

- Re. Gentleman concern about septic on neighboring property. Richard Wheeler and Joe Wyatt went out and checked it they will be writing a report about it. They didn't find any problems with it. But they might have to dig more holes to check the soils.
- Dr. Gaviria presented copy of letter to planning commission stating that Health Department feels that it is sufficient for subdivision regulations to adopt health department regulations by reference.

#### New Business

- Mr. Keller from the Berkeley Co. Public Sewer district, requested that Health Department send letter in support of public sewer project.
- Noted that USGS did well studies and found significant bacterial contamination.
- They are trying to get a letter from district office as well. Max Fisher suggested writing a letter jointly with district (Brad Reed and Richard Wheeler).
- They charge \$7.60 even if someone doesn't use the water, but if they do they charge \$7.60 for per 1000 gallons.
- They have waved the \$350 hook up fee cause of the easement agreements.

Motion to approve the letter to be written M. Fisher second R. Foltz, motion approved

- D. Gaviria asked to get an automated defibrillator for the clinic side of the health dept. they cost between \$2000 to \$3000, the one that they are wanting cost about \$2600. Funds to come out of matching funds.
- B. Kearns will suggest that County Commission purchase one for Dunn bldg.

Motion to approve G. Karo second R. Foltz motion approved

- B. Kearns wanted to talk about the increase in the fees. This first needs to go through the legislature, this in progress to get passed, we have to a 30 day public comment period. This will be advertised.
- The fees will go up 25% for about 8 years. Wells will go from \$50 to \$100. Septic will be divided by systems conventional and class II.
- The fees will change on July 1
- These fees at the max are low compared to the neighboring states.

Motion to approve publication of environmental fee increase schedule for thirty day comment period, G. Karos; second R. Burkhart; motion approved

- R. Burkhart talked to D. Gaviria about requiring employees to have a physical after there 30 day of employment. We would pay to have these done.
- B. Kearns wanted to know what will be done to the employee if something is wrong do we fire them or not. Suggests that Kay Shamblin may have opinion about this.
- J. Miller III said it's something to think about. No action taken.
  
- G. Karos wants an extension on North Raleigh street for emergency vehicles to get through if we are in a disaster crises. The extension of about mile and a quarter to a mile and a half. He requests the HD to send a letter in support of project.

Public Comment

- B. Weis wanted to talk about the change in the subdivision regulations, wants our regulations to be put into the Planning commission regulations. Asked Board to reconsider letter to planning commission.
- J. Miller stated that we can't change the law of the subdivision regulations
- Lady (unidentified) wanted to comment about a home in Inwood, WV with a collapsed sink hole in its yard. Expressed concern that house is threatened by sinkhole.
- R. Burkhart told them to take there case to the Planning commission.
- M. Fisher noted that location of structures relative to sinkholes is not in HD jurisdiction. Also explained that HD is enforcement agency for well and septic regs., not planning commission.

Motion to go into executive session R. Burkhart; second M. Fisher; motion approved.

- Let record reflect that there was no decision made during executive session.

Motion to exit executive session

Executive back into regular session

Motion to adjourn R. Burkhart; second R. Foltz; motion carried.