

Board of Health Meeting

August 21, 2006

Present:

Bill Kearns	Ruby Foltz	Sandy LeMaster
Diana Gaviria	Robert Burkhart	
Joy Buck	Pam Wallace	
Jim Barnhart	John Miller, III	

Guests:

Bobbi Miller  
David Torlone

Call to Order: 4:04 by Joy Buck standing in for John Miller  
R.Burkhart notes that record to reflect that quorum is present

R. Foltz made motion to approve minutes, R.Burkhart second, minutes approved.

Threat Preparedness Report: presented by Pam Wallace  
Report distributed and reviewed by Ms. Wallace  
Joy Buck mentions that it may be helpful to work with Business Health office at City Hospital to involve business interests in pan. Flu planning.

John Miller arrived and assumed chair of meeting

Nursing Report: (Sandy LeMaster out of meeting for immunization clinic – no formal presentation)

J.Miller and R. Foltz asked about arrival of flu shots, advised these will arrive in Sept. to begin vaccination in October.

J. Buck questioned increased +PPDs, D.G comments may reflect BCHD participation in screening of settled Hispanic population with Shenandoah Community Health

Environmental Report: Jim Barnhart

Distributed and reviewed report of Holiday Inn outbreak from IDEP, presumed Norovirus but no laboratory evidence found

S.LeMaster/ Jim Barnhart attended Canaan Valley IDEP Pan Flu training

Administrator Report: Bill Kearns

Noted software expenditure (6374) for database program for environmental section  
Noted cut in threat preparedness funding from region, region overall had 10% reduction, BCHD funds cut 22%, D.Gaviria and B.Kearns have requested meeting with Cathy Slemp to consider redefining region and to voice concerns about inequitable distribution of regional funds

Announced resignation of Amy Smith, RN

Hiring of Vicki Greenfield, RN

Sent request for proposals for 2-year audit, have received one response to date.

Health Officer Report: Diana Gaviria

No items.

J. Buck moved to accept reports, R.Burkhart second, motion carried.

Old Business:

Bylaws and Conflict of Interest Statements distributed and reviewed, B. Kearns requested each member of Board and Health Officer sign Conflict statement.

Motion to adopt bylaws, J.Buck made motion to adopt, R.Foltz second, R.Burkhart abstained, motion carried.

D. Gaviria presented letter received from Dr. Bixler at IDEP in response to letter supporting regional epidemiology positions

Mr. Burkhart asked about pertussis outbreak, D.Gaviria and S.LeMaster advised that Tdap is being given to teenagers and adults with need for booster

New Business:

Mr. Burkhart addresses Mr. Torlone's letter of complaint to County Commission

Bill Kearns reviewed file from Berkeley County Health Department

Advised that now septic application is complete, sanitarian will be assigned to review site as soon as possible.

R.Burkhart inquired about laser level, Bill Kearns noted that equipment had been returned to department by Rick Hertges. R.Burkhart made motion that receipt be issued to Mr. Hertges, J.Buck second, motion carried.

Executive session: R.Burkhart made motion for executive session to discuss personnel issues, J.Buck second, motion carried.

R.Burkhart made motion to come out of executive session, R. Foltz second, motion carried. J. Miller noted that no action was taken.

Next meeting September 11.

R.Burkhart made motion to adjourn, second R. Foltz, motion carried.

