

Berkeley County Board of Health Meeting November 14, 2005

Present: John Miller III Diana Gaviria, MD
Robert Burkhart, RS Ruby Foltz, RN
Max Fisher, RS Jim Barnhart, RS
Larry Westcott Sandra LeMaster, RN

Visitors: Janet Weis Mark Baker JR Barrett
Jennifer Caskey Douglas Copenhaver
William Weis Daniel Gantt

Call to Order: 4:06 pm

Review of Minutes: Mr. Burkhart noted misspelling of his name, corrected. Asks whether Board may overrule Health Department staff (sanitarian) decisions re.site evaluations, Mr. Miller affirmed that Board may overrule sanitarian decisions. Mr. Fisher noted that appeal process is that an appeal would go first to Health Officer, then to State bureau. Expresses concern about whether Board should overrule technical decision. M. Fisher moves to approve minutes as corrected, R. Foltz second, motion approved.

Threat Preparedness report: Larry Westcott

- report reviewed by Mr. Westcott
- Mr. Burkhart inquires if county and fire departments can enter into MPO and mutual aid agreements why can't Health Department join TriState healthcare coalition? Mr. Westcott noted that prosecuting attorney did not feel that local Health Department had power to enter into MOU with cross-state coalition
- No further questions

Environmental report: Jim Barnhart

- notes skunk positive for rabies
- food school last month, make-up next week
- tattoo parlor closure due to falsified quality control testing, situation has been discussed with state, clients will be notified by letter, public notices in newspapers

Clinical report: Sandra LeMaster

- James Rumsey flu clinic held in October
- Flu vaccine status: all of private stock given, remainder of state order received, more from state and flumist may be coming.

- Breast and Cervical Cancer Prevention Program received excellent site evaluation
- Flu vaccine given at City Hospital health fair,
- Mr. Burkhart asked about cost, and total supply of vaccine ordered and received
- Mr. Gantt enquired if BCHD is giving flu shots to residents of other counties, S. LeMaster noted that Morgan and Jeff. County have not had vaccine to give

Administrator/Financial Report/ Health Officer report: Diana Gaviria

- tattoo parlor situation reviewed
- noted that this was R. Hertges' last day, registered sanitarian position has been Posted, may be advertised locally and nationally after period of state posting
- private purchase flu vaccine costs have been recovered
- mileage costs have been adjusted back down
- first steering committee for Medical Reserve Corps was held at Shenandoah Valley Community Health center

Mr. Burkhart made motion to approve reports, Mr. Fisher seconded, motion approved.

Old Business: Building a Better Eastern Panhandle representative Mr. Copenhaver Presented letter dated June, 2001 from Mark Whitacre to Dr. Hamilton Dr. Gaviria presented letters from Mr. Hamstead, Chris Curtis and email From Ann Spaner dated in 2004 reaffirming obligation of local health departments to enforce 10,000 sq. ft. rule for reserve area. Discussion between Mr. Burkhart and Mr. Fisher re. 10,000 sq. feet rule. Mr. Baker and Copenhaver note that slit trenching often required in Berkeley county, Mr. Fisher reads from regulation that HD may require slit trenching. John Miller asks about clearing of lots, discussion of clearing, Mr. Hertges has required clearing by hand in shale soils. Dr. Gaviria will request guidance from Richard Wheeler and Joe Wyatt re. hand clearing of lots on shale soils Mr. Copenhaver asks if inspections could be made by appointment, Dr. Gaviria noted that this had been discussed but was not enforced while Mr. Hertges was supervisor, will now be addressed with sanitarians. Mr. Copenhaver asks about acceptance of Mr. Flegel's findings, questions If he should hire a soils scientist in evaluation of sites, Mr. Burkhart makes request that any sanitarian under consideration as a new hire should meet with Board before being hired.

New Business: Dr. Gaviria presented letter that was sent to Board members by Janet Weis, in letter Ms. Weis noted that proposed subdivision regulations have omitted septic regulations, and that she was told that this was done at request of the Health Department.

Jim Barnhart notes that Planning Commission began writing subdivision Regulations before Sue Ann Morgan was hired, originally had provisions contrary to health department rules which Mr. Barnhart pointed out in public hearing

Mr. Burkhart moves that letter be drafted to Patrick Henry stating that Health Department did not request/recommend removal of septic provisions and inquiring and asking who gave this information to him and provide evidence of this,

Mr. Burkhart made motion to send this letter, Mr. Fisher seconded, motion was approved.

Dr. Gaviria presented mileage submitted by Rick Hertges dating to last fiscal year (March, 2005), she noted that some trips e.g. trips to Morgantown for training of sanitarians, and to Charleston for sewage advisory board, were not approved by Dr. Gaviria, total reimbursement amount 1834.72 without unapproved travel. Mr. Fisher and Mr. Burkhart suggested that state policy re.aging of travel should be researched. Mr. Burkhart further suggested that department should make policy requiring travel expenses be submitted within 30. days after checking state policy.

Mr. Burkhart made motion to check on state regulations before vote on travel expenses, Mr. Fisher seconded, motion approved.

Public Comment: none

Mr. Burkhart moves to adjourn, Ms. Foltz seconds, motion approved . Adjourned at 6 pm.