

**Minutes of Berkeley County Health Department
August 20, 2007**

Attending: Bill Kearns Courtney Swift Sandra LeMaster
Dr. Diana Gaviria Jim Barnhart
Joy Buck Ruby Foltz
John Miller Robert Burkhart

Guest: Bobbi Miller

Call to order: 4:00pm by John Miller

Motion to approve the minutes J. Buck second R. Burkhart, approved

Before we start the reports we are going into a new fiscal year so we need to reappoint members of the board. To reappoint Dr. Gaviria as Health Director, motion to approve J. Buck second R. Foltz, approved.

To reelect the members of our board to be chairman the board decided to make John Miller the Chairman and Joy Buck the Vice Chairman motion to approve J. Miller Chairman R. Burkhart second J. Buck approved. Motion to approve J. Buck Vice Chairman R. Burkhart second J. Buck approved.

Clinical report: reviewed by Sandra LeMaster

- ❖ Vickie Greenfield went to Baltimore in July for STD training.
- ❖ Sandy is in the process of working on a Hispanic out reach problem for medical issues.
- ❖ Vickie Greenfield is working with the Shepherd College students again
- ❖ Some employees from the Board of Education had a meeting of about 100+ people. One guy was diagnosis with Meningitis he was taken to John Hopkins. Sandy was part of a team of people that ran some test and educated the people that was exposed to the gentlemen to let them know if you start getting certain symptoms you might have it, everyone checked out clear though.

Environmental report: reviewed by Jim Barnhart

- ❖ The report for June and July. All of our animals we sent off came back negative. We had 3 cat's that we sent off that were unable to be tested because UPS takes to long getting the specimens there.
- ❖ We just had our Berkeley County Youth fair we handed out 110 Radon Kits and gave people information on Mold.
- ❖ We are trying to start some research to see if the new homes that have the radon passing pipe in them really work.
- ❖ School will be starting soon so we will be starting the school lunches in September.

- ❖ Amy Edwards closed Ryan's family steak house and Applebee's for having 19 or more critical violations. They both were opened back up the next day for correcting the violations.

Financial report: Presented by Bill Kearns

- ❖ If you look at the expenses for the fiscal year that is very low which is really good.
- ❖ Pam Holstein-Wallace resigned she went to a better paying job.
- ❖ B. Kearns is in the process of finding some more sanitarians to replace some that we have lost.
- ❖ Put of the state code we have to inspect mobile home parks and hotels/motels. We will probably have to hire someone to just do that alone.
- ❖ Amy and Keith will be going back to training in the end of August. Keith will be done his training in October Amy will have to go until January.
- ❖ B. Kearns is going to be reorganizing the Environmental Health section to make sure work is getting done 100%.
- ❖ Kim Daniels resigned at the end of July. Mary Gooden was assigned Kim's duties.
- ❖ B. Kearns is trying to get someone from the State Health Dept to speak at our septic installer's class in December.

Health Officer report: Presented by Dr. Gaviria

- ❖ She talked to the people that helped in the Meningitis case and thanked them for all their help with the problem that we had.
- ❖ Dr. G sent a letter on the oral health task force called Healthy Smiles. They are talking about setting up the low income dental office.
- ❖ B. Kearns and Dr. G went to the NACCHO conference in July it was a good conference they thought.
- ❖ Dr. G talked to Shepherd College to see if they could come and help us with the people that we deal with that speak different languages.
- ❖ There is some talk about having food handler's card or to train the manager that operate a restaurant.

Motion to approve the reports J. Buck second R. Burkhart, Approved

Old Business:

- ❖ Dr. G talked to the people from Norwood Bentley about the closing of the restaurants permanently after so many prior closures. Norwood Bentley didn't really help that much they pretty much told us to stick by the Food Code.
- ❖ Dr. G was suggested to talk to the Attorney General and see what they say.

Motion to talk to the Attorney General R. Burkhart second J. Buck, approved

New Business:

- ❖ State received a 17% reduction to Threat Preparedness we are getting out voted.

- ❖ The small counties are not losing anything but we are losing a 30%
- ❖ B. Kearns is part of the Threat Preparedness group to speak about the money issues that we are going through. We went from \$210,00 down to \$94,000

No Public comment

Motion to go into executive session J. Buck second R. Burkhart, approved

Let the records reflect there were no decisions made during executive session

Motion to adjourn R. Burkhart second J. Buck, Approved