

**Minutes of Berkeley County Health Department
April 22, 2009**

Attending:

Members: Robert Burkhart, Ruby Foltz, John Miller

Staff: Keith Allison, Jim Barnhart, Carl French, Dr. Diana Gaviria, Vickie Greenfield, Courtney Horseman

Call to order 4:00 By John Miller

Review of minutes: Robert Burkhart moved to approve, Ruby Foltz second, motion approved.

Clinical Report: by Vickie Greenfield

- See attached report

Environmental Report: by Cara Harding

- See attached report

Sewage Report: by Keith Allison

- Provided on-site visit to Sportsman Paradise along with other county officials to address violations.

Miscellaneous Report: by Jim Barnhart

- See attached report

Threat Preparedness Report: by Carl French

- See attached report

Financial Report: Presented by Dr. Gaviria for Bill Kearns

- See attached report

Health Officer report: Presented by Dr. Diana Gaviria

- See attached report

Motion to approve reports: Robert Burkhart moved to approve, Ruby Foltz second, motion approved.

Old Business:

- Dr. Gaviria commented about the previously discussed topic of apple butter. Dr. Gaviria feels that the only problem would be with labeling the containers with information on ingredients.

New Business:

- Bill Kearns has provided information having the video conference machine repaired. The cost would be \$2678. The cost for a new machine is \$8000. R. Burkhart asked if we are going to have maintenance contract on the machine. Discussion tabled until next meeting.

- Bill Kearns is asking for a motion to lease a copier for the medical building. The current copier is going on 6 years old. Quotes were reviewed with recommendation to provide contract to DSI.

Motion to lease a copier for the medical building was made by Robert Burkhart, second by Ruby Foltz, motion approved.

Motion to adjourn: Robert Burkhart moved to approve, Ruby Foltz second, motion approved.